

**ADAMS COUNTY  
GROUNDSKEEPER/LANDSCAPER LEVEL II  
JOB DESCRIPTION  
(LTE)**

**Duties and Responsibilities**

1. Assign, supervise, and assist, when needed, all subordinate laborers.
2. Maintain the vegetation to meet the current goals of Adams County. Improve the beautification and aesthetic value of the park by performing tasks such as cutting grass, clean up leaves, prune and/or remove trees, transplanting shrubbery, seeding grounds, landscape areas in park, clearing brush and trees for new campsites when directed
3. Attend meetings and training sessions when directed.
4. Implement all park directives and policies under the direction of their immediate supervisor.
5. Ensure the safety and welfare of park users.
6. Assist in additional assigned duties for the successful development of the parks/recreation system when directed.

**Qualifications:**

Individual should have experience in plant care and maintenance.

**Accountability:**

The Groundskeeper/Landscaper Level II will perform his or her duties under the guidance and direction of their immediate supervisor. Note attached administrative flow chart, which clarifies one's accountability.

**Additional Comments:**

Groundskeeper/Landscaper Level II will be required to work a minimum of 40 hours per week with possible weekend work. When landscaping projects are underway 10-hour days may be required at a straight hourly wage.

March 2007

**ADAMS COUNTY  
GROUNDSKEEPER/LANDSCAPER LEVEL I  
JOB DESCRIPTION  
( LTE Employment )**

**Job Description**

1. Assist the Groundskeeper/Landscaper Level II employee and/or the Park Manager in the landscape maintenance of the County Parks.
2. Responsibility includes, but not limited to, cutting grass, cleaning up leaves, prune and/or remove trees, transplanting shrubbery, seeding grounds, landscape areas in park, clearing brush and trees for new campsites when directed.
3. Performs other such duties for the successful development of the park system as assigned to him or her by their immediate supervisor.

**Accountability**

Groundskeeper/Landscaper Level I employee(s) will perform their duties under the guidance and responsibility of their immediate supervisor. Note attached Flow Chart which clarifies one's accountability.

**Additional Comments**

The position is based on an hourly wage. Hours will be arranged with their immediate supervisor. Forty hours a week will be required to include some weekends and holidays as seen fit (Note: There is an exception with the landscape assistant for Castle Rock Park who will work less than 40 hours per week unless otherwise specified by the Park Manager). Ten-hour work shifts may be required at a straight hourly wage. Position responsibilities and scheduled work hours may vary at individual parks.

March 2007

May 2003

